

## ***FIELD TRIP PARENT DRIVER GUIDELINES***

*When driving on a school sponsored field trip parents need to be aware of the following guidelines:*

- 1. You **MUST** fill out a "Transportation Information Sheet." Include a copy of your insurance verification.*
- 2. Your car must be well maintained and in good running order.*
- 3. Each rider **MUST** wear a seat belt.*
- 4. Drivers must obey the traffic laws*
- 5. All accompanying parents are chaperons and are asked to make arrangements for the care of siblings, of any age. Siblings are **not** allowed to accompany a class on any field or recreational trip (refer to the Student Handbook.)*
- 6. The maximum number of riders in a full size van is 9 passengers, plus the driver, for a total of 10 occupants. A maximum of 6 students can ride in a mini van with 1 parent, for a total of 7 occupants, **if** that parent driver feels comfortable with the group of children. A parent driver may request an additional adult passenger in the car for supervision.*
- 7. The teacher will provide a clear and concise map/directions to your field trip destination.*
- 8. If you have any questions or feel uncomfortable about driving to a particular location due to distance, or traffic, or if you would like another adult to help with supervision in your car, please let the classroom teacher know. If you are uncomfortable with the number of students assigned to ride in your car or with the group of students please let the classroom teacher know and adjustments will be made.*
- 9. Teachers will give each driver "Consent to Treat" forms for the students riding in his/her car. These should be kept with the parent at all times.*
- 10. Drivers must be at least 21 years of age.*

*We appreciate your willingness to drive on field trips. We want you to have a safe and enjoyable experience. Please feel free to contact the Elementary Office if you have any questions or concerns about your obligations as a parent driver.*

*Elementary Administration*